

Harestanes Primary Parent Discussion Forum

Minute of AGM

Held on Wednesday 12 November 2025 at 7.00pm
Within Kirkintilloch High School

Present: Jillian Grant (Head Teacher)
Michelle MacDonald (Chair)
Michelle Meechan (Vice-Chair)
Heidi Cochrane (Acting Depute Head Teacher)
Hebe Clark
Caroline Halkett
Keri Khan
Kathryn Pollock
Lisa Reynolds
Katie Montgomery (Clerk)

1. Welcome

Michelle MacDonald welcomed everyone present.

2. Apologies

Apologies were received from Councillor Aiden Marshall, Councillor Stewart MacDonald and Mrs Male.

3. Minutes of the AGM

The Minutes of the previous AGM were adopted by Mrs MacDonald and seconded by Mrs Meechan.

4. Matters Arising

There was no matters arising from the Minutes.

5. Membership of the Parent Council

The Committee was proposed and seconded as follows:-

Parent Council Chair: Michelle MacDonald, proposed by Mrs Meechan, seconded by Mrs Reynolds

Vice Chair: Michelle Meechan, proposed by Mrs MacDonald, seconded by Ms Clark

Treasurer: Donna Male, proposed by Mrs MacDonald, seconded by Mrs Meechan.

PTA Chair: Lisa Reynolds, proposed by Mrs Halkett, seconded by Mrs Pollock.

PTA Treasurer: Donna Male, proposed by Mrs Reynolds, seconded by Mrs Khan.

PTA Secretary: Katie Montgomery, proposed by Mrs Meechan, seconded by Mrs MacDonald.

Miss Clark advised she was willing to take on the East Fundraiser element of the PTA's fundraising and Mrs Montgomery will book all lets relative to PTA events.

Caroline also suggested at this stage that as there is no local Bank of Scotland that we should consider changing the PTA bank account to the Royal Bank of Scotland. This suggestion was agreed by all attending.

6. Any business of the Parent Forum

There was no business relating to the Parent Forum raised.

7. Date of the next AGM

11 November 2026.